

Implementing A Career Action Plan



Learning Outcomes

The information in this career resource will guide you in:

- Prioritising your top occupation, course, or employment options.
- Developing a written plan and action steps to achieve your career goal.
- Monitoring your progress towards achieving your goal.



Implementing a Career Goal

You may have a few favourite occupations, courses or employment options that you are seriously considering. To make a choice, you will need to weigh up the pros and cons of these options and come up with a first preference (primary choice) and a second preference (secondary choice). This means that you can take steps to implement your primary choice and if that doesn't work out, your secondary choice is a back-up plan.

There are a number of factors that you could take into account when weighing up and pros and cons of your favourite options. They will depend on your personal situation.

Some examples could be:

- How well an occupation satisfies what is important to you.
- The perspective of important people in your life.
- Current and expected future job prospects.
- Course costs and student fees.
- Graduate outcomes for courses you are weighing up.
- The quality of a mentoring programme for new employees.

Compare each option you are seriously considering against the pros and cons you identify.

When you have decided on your primary choice, you need to develop a flexible written career plan with objectives and action steps to transform your decision and goal into action. It is important that you write down your goals, objectives and action steps because people who write these down are more likely to reach their goals.